



MOUNT HAWTHORN EDUCATION SUPPORT CENTRE

Child Protection Policy

2021-2023

Child Protection Policy

At Mount Hawthorn ESC we follow strictly the Department of Education Child Protection Policy.

All staff are expected to have completed the online Child Protection Professional Learning so that they are aware of the variety of types of abuse, their reporting obligations, what to report and how to report incidents. Staff are expected to repeat the online Child Protection Professional Learning when reminded periodically by their Department Account. The School will provide time to EAs to complete this Professional Learning during paid hours.

The principal will manage and facilitate the completion of the CPPL program as follows:

- all teaching and non-teaching staff who have contact with children must complete the CPPL program
- all staff provided with an E number are automatically enrolled in training and on satisfactory completion issued with a certificate of completion
- all staff are aware of the issue of confidentiality
- all staff follow the guidelines of our School Duty of Care Policy, Privacy Policy, Interacting with Students and Physical Contact Policy
- all staff have Police Clearance and Working With Children Checks
- administration keeps a close eye on these clearances and no staff are allowed to work in the school at all unless these checks and clearances are up to date
- the School is aware of the correct procedures for contacting the Department of Child and Family Services, Disability Services Commission and/or Police as needed in cases of mandatory reporting
- all staff will comply with these procedures

The School is aware of the requirements when enrolling a child who is under the duty of care of the Department of Child and Family Services and will:

- verify that a Documented Plan is developed as soon as practicable upon identification by DCP that a child is in the care of the CEO of DCP
- provide a copy of the completed Documented Plan to the DCP case manager and other key stakeholders

For detailed information please see the Department of Education Child Protection Policy.