Mount Hawthorn Education Support Centre
Code of Conduct
for board members

Please read the following and sign below.

1. Behave professionally and with integrity	i. Board members prioritise the best interests of students in all decisions and actions. ii. Members conduct themselves in ways that uphold the reputation of the board, the school, and the Department. iii. Once a decision is made, the board presents a unified position in public forums. iv. Board members represent the entire school community, not personal, political, or religious viewpoints. v. Members actively seek input from the broader school community, especially during policy development. vi. The board is accountable to both the local school community and the Director General (or delegate). vii. All relevant legislation and industrial agreements are adhered to. viii. The board does not interfere with the operational management of the school, either directly or indirectly.
2. Create cultural safety	i. The board fosters an environment where cultural identity is respected, valued, and never challenged or denied.
3. Embrace equity, diversity and inclusion	i. The board reflects the diversity of students, families, and the wider school community. ii. All members' unique characteristics, abilities, strengths, and perspectives are recognised and valued.
4. Maintain safety and wellbeing	i. Members interact respectfully, avoiding discrimination, harassment, and bullying. ii. Conflicts are resolved fairly and respectfully, following principles of natural justice. iii. The principal ensures all members maintain appropriate criminal screening.

5. Maintain accurate records	i. Meeting minutes objectively and accurately record actions, events, and decisions to ensure transparency and accountability.
6. Protect official and confidential information	i. The board is not a forum for discussing individual staff, students, parents, or community members. ii. Confidentiality and privacy are respected, especially regarding sensitive or personal matters. iii. Discussions about individuals are handled discreetly to protect their privacy. iv. Operational concerns raised with board members should be redirected to the principal or classroom teacher. v. Policy or procedural matters may be added to the agenda by the Chair and discussed in a generalised manner to maintain privacy.
7. Behave honestly	i. Board members must not engage in dishonest, misleading, fraudulent, or corrupt behaviour.
8. Declare and manage conflicts of interest	i. Members ensure personal or private interests do not influence board decisions. ii. Any conflicts of interest must be declared when they arise. Members with a declared conflict of interest must abstain from voting on the related issue.

I have read and understood the Mount Hawthorn Education Support Centre Code of Conduct. I agree to follow it at all times while serving as a board member.

Name	Signature	Date